GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Public Service - Revenue Department - Departmental proceedings against Sri Kollimarla Venkata Srinivasa Rao, S/o Chalapathi Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District - Departmental proceedings under Rule 20 of APCS (CC&A) Rules, 1991 - Articles of Charges - Issued.

REVENUE(VIGILANCE-III) DEPARTMENT

G.O.RT.No. 776 Dated: 30-07-2025

Read the following:-

1. From the D.G., ACB, Lr.C.No.86/RPC(C)/2020, Dt:03.09.2020.
2. Govt. Memo.No.REV01-LANA0CCLV(ACBC)/45/2020-VIG.III(2)-1, Dt:12.10.2020.
3. Govt.Memo.No.REV01-LANA0CCLV(ACBC)/45/2020-VIG.III(2)-2, Dt:12.10.2020.
4. From the D.G., ACB, Lr.C.No.31/DE-VGT/2020-S.17, Dt:17.08.2023.
5. G.O.Ms.No.261, Revenue (Vig.III) Department, dated:30.07.2025.

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O R D E R:

It is proposed to hold an enquiry against Sri Kollimarla Venkata Srinivasa Rao S/o Chalapathi Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District in accordance with the procedure laid down in Rule 20 of the A.P.Civil Services (CC&A) Rules, 1991 has involved in certain irregularities during a surprise check conducted on O/o Tahsildar, Macherla Mandal, Palnadu District by the Inspector, Range-II, ACB, Guntur District on 24.01.2020.

2. The substance of the imputations of misconduct in respect of which the inquiry is proposed to be held is set out in the enclosed statement of Articles of Charges (Annexure.I). A list of documents by which, and a list of witnesses by whom, the Articles of Charges are proposed to be sustained are also enclosed (Annexures-II, III & IV).

3. Sri Kollimarla Venkata Srinivasa Rao S/o Chalapathi Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District is directed to submit within 10 days of the receipt of this order, a written statement of his defence.

4. Sri Kollimarla Venkata Srinivasa Rao, S/o Chalapathi Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District is informed that an inquiry will be held only in respect of those Articles of Charges as are not admitted. He should, therefore, specifically admit or deny each Article of Charge.

(P.T.O)

5. Sri Kollimarla Venkata Srinivasa Rao, S/o Chalapathi Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District is further informed that if he does not submit his written statement of defence on or before the time specified in Para 3 above or otherwise fails or refuses to comply with the provisions of Rule-20 of Andhra Pradesh Civil Services (CC&A) Rules, 1991 or the orders/directions issued in pursuance of the said rules, the Inquiring Authority may hold inquiry against him ex-parte. Further action will be processed based on the material available.

6. Attention of Sri Kollimarla Venkata Srinivasa Rao, S/o Chalapathi Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District is invited to Rule 24 of the A.P.Civil Services (Conduct) Rules, 1964, under which no Government servant shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Government. If any representation is received on his/her behalf from any other person in respect of any matter dealt with in these proceedings it will be presumed that Sri Kollimarla Venkata Srinivasa Rao, S/o Chalapathi Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District is aware of such a representation and that it has been made at his/her instance and action will be taken against him/her for violation of Rule 24 of A.P.Civil Services (Conduct) Rules, 1964.

7. The receipt of the Memorandum be acknowledged.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

To
Sri Kollimarla Venkata Srinivasa Rao, S/o Chalapathi Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District ***through*** the Chief Commissioner of Land Administration, A.P., Mangalagiri.
The Chief Commissioner of Land Administration, A.P., Mangalagiri.
Copy to:
The District Collector, Palnadu District.
Sf/Sc.

//FORWARDED::BY ORDER//

SECTION OFFICER

ANNEXURE-I

STATEMENT OF DRAFT ARTICLES OF CHARGES FRAMED AGAINST SRI KOLLIMARLA VENKATA SRINIVASA RAO, FORMERLY DEPUTY TAHSILDAR, O/O TAHSILDAR, MACHERLA MANDAL, PALNADU DISTRICT.

That Sri Kollimarla Venkata Srinivasa Rao, S/o Chalapathi Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District (here in after referred to as Government Servant) while functioning as such at Tahsildar Office, Macherla Mandal during the period from 08.03.2019 to 15.04.2021 committed grave misconduct in as much as:

Charge -1:

"That the Government Servant failed to maintain the Personal Cash Declaration Register and improper maintenance of important registers i.e., Mee-seva Register, PPB Distribution Register (Form-17 Register), Spandana 1100 Register and Attendance Register, etc. in the O/o the Tahsildar, Macherla Mandal".

Charge -2:

"That the Government Servant did not apply any Casual Leave and absented for three days i.e., 22.01.2020, 23.01.2020 and 24.01.2020" and violation Rule 4(1) of APCS (conduct) Rules, 1964.

"Thus, the Government Servant Sri Kollimarla Venkata Srinivasa Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District by his above mentioned acts has exhibited lack of devotion to duty, failed to maintain integrity, behaved in a manner unbecoming of a Govt. servant and brought down the prestige of the Government and there by violated/contravened Rule 3(1) &3(2) of the Andhra Pradesh Civil Services (Conduct) Rules, 1964".

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

SECTION OFFICER

ANNEXURE-II

STATEMENT OF IMPUTATION OF MISCONDUCT OR MISBEHAVIOUR IN SUPPORT OF THE ARTICLES OF CHARGES FRAMED AGAINST SRI KOLLIMARLA VENKATA SRINIVASA RAO, FORMERLY DEPUTY TAHSILDAR, O/O TAHSILDAR, MACHERLA MANDAL, PALNADU DISTRICT.

Sri Kollimarla Venkata Srinivasa Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District is a native of Lakkarajuvari Street, Bapatla Town, Bapatla District. Hisdate of birth is 30.06.1968. He joined Government Service on 16.06.1992 as Junior Assistant and worked as thus at Collector Office, Guntur, Repalle. He was promoted as Senior Assistant and worked as thus at Amaravathi, Thullur, Karampudi. Later, he was promoted as Deputy Tahsildar on 05.03.2019 and worked at Macherla Tahsildar Office. He worked as Deputy Tahsildar, Macherla Mandal, Palnadu District from 08.03.2019 to 15.04.2021.He has drawn Basic pay of Rs. 43,680/- in the Scale of Pay Rs. 28,940/- Rs. 78,910/-. He is due to retire on attaining the age of superannuation on 30.06.2028. He is hereinafter referred to as Government Servant (G.S).

Charge -1:

"That the Government Servant failed to maintain the Personal Cash Declaration Register and improper maintenance of important registers i.e., Mee-Seva Register, PPB Distribution Register (Form-17 Register), Spandana 1100 Register and Attendance Register, etc. in the O/o the Tahsildar, Macharla Mandal".

Facts and Evidence:

On credible information that the Tahsildar, Macherla and his staff are committing irregularities, indulging in corrupt practices by not attending public duties and adopting dilatory tactics a Surprise Check was conducted on the office of Tahsildar, Macherla, Palnadu District from 24.01.2020 at 11.30 hrs to 7.30 hrs on 25.01.2020 in the presence of the mediators.

During the Surprise check, at the request of the Inspector, The Tahsildar, Macherla Mandal produced the records/ registers. The G.S failed to maintain the Personal Cash Declaration Register, Land Conversion Register and improper maintenance of important registers i.e., Mee-seva Register, PPB Distribution Register (Form-17 Register), Spandana 1100 Register and Attendance Register, etc. in the O/o the Tahsildar, Macharla Mandal.

ORAL EVIDENCE:

1. **Sri Shaik Mastan Vali, S/o Moulali, Age 39 yrs, Assistant Executive Engineer, Operation, APSPDCL, Rentachintala Section, Macherla Division, R/o Nehru Nagar, 2nd line, H.No. 15-1-141, Macherla Town.**

2. **Sri Malamanti Naraiah, S/o Narasimha Rao, Age 39 yrs, Junior Assistant, O/o AAO /Sub/ERO/Gurazala/APSPDCL, Gurazala, R/o H.No.8-449, Madugula road, Gurazala (V&M)**

Witnesses Nos. 1 & 2 are the mediators to the entire proceedings of surprise check conducted on the office of the Tahsildar, Macherla mandal from 24.01.2020 at 11.30 hrs to 7.30 hrs on 25.01.2020 and drafted the mediators report incorporating the entire proceedings in the O/o the Tahsildar, Macherla.

3. Sri J. Pardha Saradhi, Revenue Divisional Officer, Gurazala, Palnadu District.

He speaks about that the Government Servant did not maintain the records like Mee-seva Distribution Register, e-Passbooks Distribution Register etc. and files of the office update and even did not obtain the acknowledgements of the VROs or others in the registers, which lead to ambiguity in comparing the registers with the lists of applications for many services etc., facts.

DOCUMENTARY EVIDENCE:

1. **Surprise Check Proceedings, Dt. 24.01.2020 drafted by the Mediators at the O/o the Tahsildar, Macherla Mandal, Guntur District.**

It contains all the happenings in the Surprise Check conducted on the Office of the Tahsidlar, Macherla on 24.01.2020 by the ACB Officials in the presence of mediators. The mediators drafted and attested the Surprise Check Proceedings.

2. **Letter in Rc. No. 436/ 2020/B, Dt. 05.09.2020 of the RDO, Gurazala.**

The letter through which furnished the following. **i)** List of all Records / Registers to be maintained in the office of the Tahsildar. **ii)** Copy of G.O. Ms. No. 200 GA (Ser.C) Department Dt. 26.03.2007 with regard to declaration of Personal Cash by the Government officials at the time of reporting their duty.

3. **Copy of G.O. Ms. No. 200 GA (Ser.C) Department, Dt. 26.03.2007 of Govt. of A.P.**

Through this G.O., the Govt. of A.P., has amended Rule 9 (8-A) & (8-B) of APCS (Conduct) Rules 1964. The Rule 9 (8) (B) (i) speaks about the declaration of personal cash at the time of reporting duty if in the excess of Rs. 500/-.

4. **Attested copy of Job Chart of Dy. Tahsildar.**

It revealed that the Duties and Responsibilities of the Dy. Tahsildar.

5. **Copy of GO. Ms. No. 271 Revenue (EA & AR) Department, Dt. 01.7.2016 of Government of Andhra Pradesh.**

It revealed that the Government of Andhra Pradesh has amended the Andhra Pradesh Rights in land and Pattadar Passbooks Act, 1971 and the Andhra Pradesh Rights in land and Pattadar Passbooks Rules, 1989 through this GO.

6. **Attested Copies of relevant pages of Attendance Register – 2020.**

It revealed it is being maintained from 01.01.2020 to 24.01.2020. It is noticed that (1) No signatures / initials of Sri K. V. Srinivas, Superintendent were found from 22nd, 23rd, and 24th of January, 2020, (2) No signatures/initials of Sri P. Samba Siva Rao, Mandal Revenue Inspector, were found from 21st 22nd, 23rd, and 24th of January, 2020, (3) No signature / initial of Sri. N. Srinivasa Rao, Jr. Asst., was found on 23rd of January, 2020.

7. Attested Copy of Mee-seva Register for 2019 – 2020.

Mee-seva Registers are being maintained separately for the each Village. On perusing them, it revealed that except Macherla Town Register, remaining are being maintained well. In Macherla Town Register is having Sl. No. 01 to 2019 from the date 21.01.2019 to 09.01.2020, It is found that the entries with regard to the receipt of each application through Mee-seva was noted under dates of receipts, but for the most of the entries the signature of the VROs were not taken with regard to their receipt of applications for processing.

8. Attested Copy of Special Register Spandana (14400) forwarded from ACB, Guntur.

It is being maintained from 26.11.2019 to 14.12.2019 containing page numbers 01 and revealed that total 06 petitions received from ACB, Guntur and entered the same in the Register. But, only one petition No. 1100-20127401 was found enquired but report was not submitted. The remaining 05 petitions are shown pending.

9. Attested Copy of PPB Register-2019-2020.

It revealed that it is being maintained for 2019-20 by Deputy Tahsildar without mentioning date of receipt and date of entrustment. The DT dispatched all Pattadar Passbooks to the concerned VROs to hand over the Farmers. VRO of Nagulapuram Village collected the Pattadar Passbooks without making any signatures in the register as token of acknowledgement.

10. Attested Copy of Spandana -1100 Register -2019 to 2020.

It is being maintained from 2019 to 2020. There is no entry of date of application, date of receiving and date of entrusting as well as signatures. In the most of the entries, the signatures of the VROs were not taken with regard to their receipt of applications for processing.

11. Attested Copies of 12 e-Passbooks found in the possession of VROs without distributing to the Pattadars.

It revealed that 12 Original e-Passbooks were found in the possession of VROs without distributing to the Pattadars.

Charge -2:

"That the Government Servant did not apply any Casual Leave and absented for three days i.e., 22.01.2020, 23.01.2020 and 24.01.2020" and there by violation Rule 4(1) of APCS (Conduct) Rules 1964.

Facts and Evidence:

During the Surprise check, on perusal of Attendance Register for the year 2020 On Perusal of the same it is revealed it is being maintained from 01.01.2020. On 24.01.2020 all the staff present in the office has signed in the register. It is further noticed that (1) No signatures / initials of the G.S. were found from 22nd, 23rd, and 24th of January, 2020.

The Tahsildar further added that the G.S. did not apply any CL and absented for the past 3 days. He is going to issue Memo to the G.S. calling for his explanation.

ORAL EVIDENCE:

1. **Sri Shaik Mastan Vali, S/o Moulali, Age 39 yrs, Assistant Executive Engineer, Operation, APSPDCL, Rentachintala Section, Macherla Division, R/o Nehru Nagar, 2nd line, H.No. 15-1-141, Macherla Town.**

2. **Sri Malamanti Naraiah, S/o Narasimha Rao, Age 39 yrs, Junior Assistant, O/o AAO /Sub/ERO/Gurazala/APSPDCL, Gurazala, R/o H.No.8-449, Madugula road, Gurazala (V&M)**

Witnesses Nos. 1 & 2 are the mediators to the entire proceedings of surprise check conducted on the office of the Tahsildar, Macherla mandal from 24.01.2020 at 11.30 hrs to 7.30 hrs on 25.01.2020 and drafted the mediators report incorporating the entire proceedings in the O/o the Tahsildar, Macherla.

3. **Sri J. Pardha Saradhi, Revenue Divisional Officer, Gurazala, Palnadu District.**

He speaks about the G.Swas absent on the date of Surprise Check. He did not turn up to the office even after the call made to him to attend the office by the Tahsildar.

DOCUMENTARY EVIDENCE:

1. **Surprise Check Proceedings, Dt. 24.01.2020 drafted by the Mediators at the O/o the Tahsildar, Macherla Mandal, Guntur District.**

It contains all the happenings in the Surprise Check conducted on the Office of the Tahsildar, Macherla on 24.01.2020 by the ACB Officials in the presence of mediators. The mediators drafted and attested the Surprise Check Proceedings.

2. **Attested Copies of relevant pages of Attendance Register – 2020.**

It revealed it is being maintained from 01.01.2020 to 24.01.2020. It is noticed that (1) No signatures / initials of the G.S. were found from 22nd, 23rd, and 24th of January, 2020.

"Thus, the Government Servant Sri Kollimarla Venkata Srinivasa Rao, Formerly Deputy Tahsildar, O/o Tahsildar, Macherla Mandal, Palnadu District by his above mentioned acts has exhibited lack of devotion to duty, failed to maintain integrity, behaved in a manner unbecoming of a Govt. servant and brought down the prestige of the Government and there by violated/contravened Rule 3(1) & 3(2) of the Andhra Pradesh Civil Services (Conduct) Rules, 1964".

Thus, the Government servant rendered himself for regular departmental action for major penalty under Rule 20 of APCS (CC&A) Rulers, 1991.

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

SECTION OFFICER

ANNEXURE –III

LIST OF WITNESSES IN SUPPORT OF ARTICLE OF CHARGES AGAINST SRI KOLLIMARLA VENKATA SRINIVASA RAO, FORMERLY DEPUTY TAHSILDAR, O/O TAHSILDAR, MACHERLA MANDAL, PALNADU DISTRICT.

Sl. No.	Name of the Address of the Witnesses.
1.	Sri Shaik Mastan Vali, S/o Moulali, Age 39 yrs, Assistant Executive Engineer, Operation, APSPDCL, Rentachintala Section, Macherla Division, R/o Nehru Nagar, 2nd line, H.No. 15-1-141, Macherla Town.
2.	Sri Malamanti Naraiah, S/o Narasimha Rao, Age 39 yrs, Junior Assistant, O/o AAO /Sub/ERO/Gurazala/APSPDCL, Gurazala, R/o H.No.8-449, Madugula road, Gurazala (V&M).
3.	Sri J. Pardha Saradhi, Revenue Divisional Officer, Gurazala, Palnadu District.
4.	Sri G. Sridhar, Inspector, Range-II, ACB, Guntur Range, Guntur.
5.	Sri A. Manmadha Rao, Inspector, ACB, Guntur Range, Guntur.
6.	Any other witness that may be produced during the course of enquiry.

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

SECTION OFFICER

ANNEXURE –IV

DOCUMENTARY EVIDENCE IN SUPPORT OF ARTICLE OF CHARGES AGAINST SRI KOLLIMARLA VENKATA SRINIVASA RAO, FORMERLY DEPUTY TAHSILDAR, O/O TAHSILDAR, MACHERLA MANDAL, PALNADU DISTRICT.

Sl. No.	Details Of The Documents
1.	Surprise Check Proceedings, Dt. 24.01.2020 drafted by the Mediators at the O/o the Tahsildar, Macherla Mandal, Guntur District.
2.	Letter in Rc. No. 436/ 2020/B, Dt. 05.09.2020 of the RDO, Gurazala.
3.	Copy of G.O. Ms. No. 200 GA (Ser.C) Department, Dt. 26.03.2007 of Govt. of A.P.
4.	Attested copy of the Job Chart of Dy. Tahsildar.
5.	Copy of GO. Ms. No. 271 Revenue (EA & AR) Department, Dt. 01.7.2016 of Government of Andhra Pradesh.
6.	Attested Copies of relevant pages of Attendance Register – 2020.
7.	Attested Copy of Mee-seva Register for 2019 – 2020.
8.	Attested Copy of Special Register Spandana (14400) forwarded from ACB, Guntur.
9.	Attested Copy of PPB Register-2019-2020.
10.	Attested Copy of Spandana -1100 Register -2019 to 2020.
11.	Attested Copies of 12 e-Passbooks found in the possession of VROs without distributing to the Pattadars.

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SECTION OFFICER